

8. You are requested to send your last pay certificate from your present employer for fixation of your initial pay in the scale of pay of Rs. ~~8000-13500/-~~.....
9. You are also requested to note that no permission would ordinarily be granted to an employee to apply for any post elsewhere during the period of probation.
10. If you accept the appointment on the terms and conditions mentioned above kindly send me your acceptance within 15 days of the receipt of this letter.
11. You will have to join within 30 days of acceptance of the offer of appointment failing which the appointment, unless otherwise permitted by the Vice-Chancellor, shall stand cancelled.
12. You are to perform your duty as may be assigned to you by the concerned Head of the Department/Branch/Section of the University of North Bengal.

Yours faithfully,

sd/-

Registrar



Sub: Your appointment by the University of North Bengal

Memo No..... 660/R-2001 Dated..... 22/2/2001

Ccopy forwarded to the :-

1. Finance Officer, N. B. U.
2. **In-charge, Library & Information Science, NEU.**
..... N. B. U.
3. Medical Officer, N. B. U.
4. Establishment Section, N. B. U.

Registrar

1. Your age of superannuation shall be 60 (sixty) years.

2. You will be governed by the Act, Statutes, Ordinances, Regulations and Rules as framed by the University from time to time.

3. If you relinquish your service within the probationary period, one month's notice will be required.

4. Your date of birth shall be determined according to the entry of your age in the Matriculation School Final/Intermediate certificate of a University/Board or the date of birth recorded in the register of births of a local authority. Only the date of birth (or age) thus determined on the basis of the aforesaid records shall be acceptable to the University. You will have to make a declaration stating your age and the same shall be binding on you for all time and for all matters. For verification of age you will have to produce evidence as mentioned above at the time of joining the post.

5. You are requested to submit the joining report to the undersigned before joining the post.

6. You are also requested to submit all certificates in original to the undersigned before joining the post.